

**BIG CEDAR LAKE PROTECTION AND REHABILITATION DISTRICT MEETING
September 8, 2021 MINUTES**

Commissioners: Roger E. Walsh, Chairperson; Christopher C. Genthe, Treasurer; David Claussen, Secretary; Christina Fiasca, Dave Baldus, Pamela Konrath, Troy Zagel

PRESENT: Roger E. Walsh, Chris Genthe, Christina Fiasca, Dave Baldus, Pamela Konrath, and Troy Zagel.

Also present was Jeff Rollins, Water Safety Patrol Chief and Operations Manager, and newly elected Commissioners, Matt Haldemann and Jeff Braun.

1. Pledge of Allegiance and Roll Call

Roger Walsh led Commissioners in the Pledge of Allegiance at 6:31 p.m. Julie Riley called the roll. Those present and absent are listed above.

2. Administration of the oath of office to newly elected Commissioners.

Roger Walsh asked Matt Haldemann and Jeff Braun to come forward in order to read their oath of office singly to those present. Matt Haldemann proceeded. Jeff Braun followed. They signed their oaths of office, and Roger Walsh notarized the documents. Roger Walsh's duties were concluded with the notarizing of the newly elected commissioners documents. He was thanked for his service.

3. Election of Chairperson, Treasurer, and Secretary for the BCLPRD.

Chris Genthe proceeded to lead the meeting. He entertained a motion for the nomination of a Chairperson. Pamela Konrath made a motion to nominate Chris Genthe for Chairperson for the BCLPRD. Troy Zagel seconded the motion. Motion approved unanimously.

Chris Genthe entertained a motion for the nomination of a Treasurer. Troy Zagel made a motion to nominate Christina Fiasca for Treasurer. Dave Baldus seconded the motion. Motion approved unanimously.

Chris Genthe entertained a motion for nomination of Secretary. Troy Zagel made a motion to nominate Matt Haldemann for Secretary. Jeff Braun seconded the motion. Chris Genthe asked if there were any other nominations. Christina Fiasca nominated Dave Baldus for Secretary. Matt Haldemann declined the nomination noting that he would like to serve for a year prior to accepting a nomination. Dave Baldus accepted the nomination. Motion was approved unanimously.

4. Approval of the minutes of 7/21/21 meeting of the Commissioners.

Dave Baldus made a motion to approve the minutes of the July 21, 2021 meeting of the Commissioners. Jeff Braun seconded the motion. The motion was approved unanimously.

5. Preliminary approval of the minutes of the 2021 Annual Meeting on August 25, 2021.

Chris Genthe made a motion to table the preliminary approval the minutes of the 2021 Annual Meeting on August 25, 2021. The drafted minutes were received recently by all commissioners and had not yet been reviewed. Troy Zagel made a motion to table Agenda Item #5 along with Agenda Item #6 until the October meeting of Commissioners. There was discussion. Dave

Baldus requested that the Commission bring notes about the Annual Meeting and then put Item #6 on the October meeting of Commissioners. It was decided that Agenda Item #5 and #6 will be revisited in October.

6. Discussion and feedback on logistics, processes and procedures at annual meeting.
See Above Item #5.

7. Discuss and outline next steps to begin work on Genthe Pond.

Troy Zagel updated the Commission. Troy Zagel will be drafting a document along with Dave Baldus and Christina Fiasca in order to receive bids for the work to be done by multiple companies. They will present the bids to the commission prior to the start of work. Also, publication notice of the work will be necessary. The commission is hoping to be able to discuss this item at the October meeting of Commissioners.

8. Approval of purchases, leases, contracts, work orders or repairs whose cost exceeds \$500, including:

- Discuss and approve the purchase of a laptop computer for office use.

Jeff Rollins explained. The same company that recently upgraded the desktop computers will be building the laptop per the specification necessary. The quote from C3Electronix was for \$599.99. Troy Zagel made a motion to approve the purchase of a laptop computer from C3Electronix for \$599.99. Motion approved unanimously.

- Discuss and approve the removal of the posts around the launch area and replacing some of them with large boulders.

Jeff Rollins explained. The current posts are deteriorated and rotting and are in need of replacement. Jeff Rollins has already spoken with R Outdoors, Russ Krebs in regards to the replacement of the posts with boulders. He has the proper equipment for the project and is interested in doing the work. Russ Krebs explained that he would be able to remove and dispose of the current posts and cable and would be able to purchase the boulders per the PRD request for installation. There was discussion. The boulders would make it easier for lawn maintenance, snow plowing, etc., and they would last longer than replacing the current posts and cable with the same thing. Jeff Rollins, Troy Zagel, and Russ Krebs will be meeting to determine how many boulders would be necessary. The work would be done without causing any closure to any area on Gonring Drive or the parking lots. They will bring more information to the board at the October meeting of the Commissioners and will ask for approval at that time when an estimate is available.

- Discuss and approve the purchase of new patrol radio system in conjunction with the upgrade that the Washington County Sheriff's office will be putting into effect.

Jeff Rollins explained that he has been communicating with the Washington County Sheriff's Department in regard to the upgrade of their system which will be coming in 2022 or 2023. He wanted the Commission to know that the request will be coming for patrol for the PRD

for the purchase of a new radio system. There is no approval needed at this time, but Jeff Rollins is expecting the need for a competitive bid once the time comes. There was discussion in regards to radios, lighting, and wiring on the patrol boats and the ATVs. There is a need for all of them to be upgraded.

9. Approval of Bills and Accounts

Chris Genthe reviewed the register. Jeff Rollins explained. There was discussion in regards to Check #9455 for Karp & Iancu Legal Fees in relation to patrol tickets/court proceedings, etc. The commission would like Jeff Rollins to check into how the legal fees could possibly be reduced for the future. Jeff Rollins will follow up with the firm on this. Chris Genthe moved for the approval of checks 9435-9466, and echecks 3293a, 3297a-3391a. Jeff Braun motioned to approve the above checks. Troy Zigel seconded the motion. Motion approved unanimously.

10. Approve a \$7,000 annual payment (or other payment amount) to Washington County to help defray the cost of supporting a Washington/Waukesha county or Washington County AIS Coordinator position.

Troy Zigel and Pamela Konrath explained. There was discussion. The commission is aware that Little Cedar Lake PRD had proposed a supporting amount of approximately \$5,000. There was more discussion. There have been many discussions amongst other county boards and also other commissions of the nearby towns. The commission feels strongly that the BCLPRD should plan to make a commitment for this position. Ideas to aid in the funding of this position have been discussed in depth by most of the parties involved. Troy Zigel explained that there have been many programs that the DNR used to support that are no longer existent. This makes the need even greater. Troy Zigel made a motion to approve a \$7,000 annual payment (or other payment amount) to Washington County to help defray the cost of supporting a Washington/Waukesha county or Washington County AIS Coordinator position for 2022-2023. Matt Haldemann seconded the motion. Motion approved unanimously.

11. Discussion and action on obtaining proper cleaning and inspection of commercial equipment going in and out of the lake and on setting fees for use of the Gonring Drive Launch Facility by commercial equipment.

Dave Baldus explained the necessity of how the BCLPRD would like to involve commercial equipment operators and companies in the area. The BCLPRD would like to come up with a plan for making sure that Invasive Species are not being transferred in/out of Big Cedar Lake and also in regard to launch maintenance with extensive use of those areas by commercial equipment operators. He asked a local operator whom was present at the meeting for any insight he may have. Many commercial companies are now forced to use only the Gonring Drive Launch, as the other areas are in residential areas and the Town of West Bend can enforce a fine for commercial use of those launch areas. Resident Dan Mueller asked the board that when assessing fees, etc. to commercial users, to be considerate that those fees most likely will come back to the residents having the work done.

12. Discuss establishing a maintenance schedule for PRD equipment.

Troy Zigel explained. He, Jeff Rollins, and Bob Lee will be reviewing large equipment and other machinery that the PRD maintains and will be establishing maintenance guides and schedules, and also assessing the equipment to determine time lines for possible replacement of specific items.

13. Report on District Operations in general, including

- Report on 2021 Summer Safety Patrol operations and other 2021 Summer operations

Jeff Rollins explained. He brought up a recent boating accident involving a sailboat from the weekend prior, and informed those present that no one was injured. He updated that the Lake patrol hours for 2021 patrol hours are down approximately 60 hours from 2020, but that does not include the last couple of weeks for September 2021. Also, Citation totals for 2021 are approximately 20 more than 2020 in comparison. He noted that the DNR and also Washington County Sheriff's Department has had water patrols on Big Cedar as well. He noted the types of citations include no PFD's on board, speeding, and more.

Weed harvesting is wrapping up for the 2021 season. He is trying to attempt to coordinate a few more harvesting days into September. With the public works crew members returning back to school, this has proven to be a difficult task. In 2019 24 loads of weeds were removed from BCL. In 2020, 49 loads of weeds were harvested. To date for 2021, 52 loads of weeds have been harvested, and that number may go up. There are many different factors that contribute to the amount of weeds harvested. Many folks have concerns that include harvesting efforts being increased on the North end for the remainder of this season, and then also to plan for the 2022 season.

Resident Doug Sturgeon asked a question. He wanted clarification of whom is allowed to use the large dumpster garbage collection containers around the lake. Troy Zigel responded that those containers are to be used by lake residents when they have more garbage than their residential containers can hold. The large dumpsters are also for those who enjoy the lake and need to dispose of garbage when leaving.

14. Adjourn

Dave Baldus made a motion to adjourn. Troy Zigel seconded the motion.

Prepared and submitted by Julie Riley on behalf of Dave Baldus, Secretary.