

**BIG CEDAR LAKE PROTECTION AND REHABILITATION DISTRICT MEETING  
November 17, 2021 MINUTES**

Commissioners: Christopher C. Genthe, Chairperson; Christina Fiasca, Treasurer; Dave Baldus, Secretary; Matt Haldemann, Jeff Braun, Troy Zagel, and Pamela Konrath

**PRESENT: Christopher C. Genthe, Christina Fiasca, Dave Baldus, Matt Haldemann, Jeff Braun, Troy Zagel, and Pamela Konrath.**

**Also present was Jeff Rollins, Water Safety Patrol Chief and Operations Manager**

**1. Pledge of Allegiance and Roll Call**

Chris Genthe led Commissioners in the Pledge of Allegiance at 6:31 p.m. Julie Riley called the roll. Those present and absent are listed above.

**2. Approval of the minutes of 10/20/21 meeting of the Commissioners.**

Matt Haldemann made a motion to approve the minutes of the October 20, 2021 meeting of the Commissioners. Christina Fiasca seconded the motion. The motion was approved unanimously.

**3. Standing Reports:**

**a) Treasurer**

Christina Fiasca noted that the tax levy information has been forwarded to the Town of West Bend and the Town of Polk, and they have acknowledged receipt.

**i) Approval of purchases, leases, contracts, work orders or repairs whose cost exceeds \$500:**

**Approve purchase of 6 patrol radio batteries at \$177 each for a total of \$1072**

There was discussion. Christina Fiasca made a motion to approve the purchase of 6 patrol radio batteries at \$177 each. Troy Zagel seconded the motion. The motion was approved unanimously.

**ii) Approval of Bills and Accounts**

Christina Fiasca reviewed the register. Jeff Rollins explained. Christina Fiasca made a motion to approve e-checks e3427a, 3429a, 3431a-3445a, and checks 9478-9483. Dave Baldus seconded the motion. The motion was approved unanimously.

**b) Committee Reports**

**i) Committee structure update and meeting guidelines.**

Christina Fiasca informed the commission in regards to the discussions at the October meeting. She agreed to update the committee structure and the meeting guidelines. She handed out the documentation that was updated and explained the process to the commissioners. The committees have been formed in order to support the efforts of the entire commission and are to be reviewed annually. There was discussion. The time requirements and public meeting guidelines were included in some of the guidelines discussed.

**ii) Committee updates.**

Christina Fiasca updated the commission that she and Jeff Braun had met in regards to the Annual meeting. The duties include planning and implementing all phases of the Annual meeting in compliance with WI State Statute 33. It was agreed that all meetings be held as open meetings to include public input. Surveying of other lake district's practices will be reviewed. Physical location, voting practices and requirements, and the splitting of the meeting itself and the voting portion will be discussed in accordance to Chapter 33. There will be a timeline derived in order to accomplish the goals/changes to the Annual meeting. Jeff Braun agreed with the discussion of the Committee's goals and timeframe.

Matt Haldemann updated the commission on the Protection and Rehabilitation Committee's efforts. He informed the commission that he attended the Thursday Night Fishing Club meeting and they are planning on updating the signage at the Gonring Drive launch fishing regulations and will be donating it. Also, the Annual Ice Fisheree for winter 2022 will be on Saturday, February 19, 2022. They will be asking the BCLPRD for their help as in the past. He asked if the commission would consider looking into lighting for the west public parking area as there are concerns of safety and also theft. The Fishing Club would be interested in providing monies if necessary. There was discussion. Troy Zagel will look into options.

Dave Baldus updated the commission on the lake level and the lowering of Big Cedar Lake in order for the CLCF efforts to repair the dam. Mike Nast informed him that the lake was reduced by approximately 6 inches or 152 million gallons. The CLCF has been tracking the lake level as it rises and how the springs feeding the lake will affect the rise. There is another agenda item to include more information on the dam below.

**c) Operations Report**

Jeff Rollins explained. Water Safety Patrol is in need of another officer. He is in the process of hiring another officer and should know the status by January. The harvesting machines have been inspected by Inland Harvester and the reports have been received in regards to the necessary repairs. The BCLPRD mechanic has a timeline prepared for the repairs to be completed over winter. The newer machine is in need of a LOT of repair. There will be a significant cost associated with these repairs. The conveyor will be rebuilt. Troy Zagel suggested time being of the essence with availability of parts. The estimated parts cost totals over \$8000. Jeff Rollins explained that he will be asking for approval at the December meeting as the quote was obtained to late to make it onto the agenda for the November meeting. There was discussion. The commission felt that it was best to approve the cost of repairs for the harvester as parts may become unavailable. Jeff Rollins noted that the estimate for the Inland harvester parts needed was \$8,332.91. The mechanic will be performing the labor. Troy Zagel made a motion to approve the cost of \$8,332.91 for the parts to be purchased for the harvester. Chris Fiasca seconded the motion. Motion approved unanimously. Jeff Rollins noted that the other harvester is also in need of repairs, but the parts estimate is under \$500. Review of the harvesters may be necessary in order to determine whether new machines should be budgeted for. Troy Zagel is planning to have all equipment inspected and maintenance/replacement reviewed and budget for, if necessary.

#### **4. Old Business:**

##### **a) Update on Genthe Pond**

Troy Zigel informed the commission that he is awaiting bids for the project. Christina Fiasca drafted the notice for the newspaper and it has been posted with a deadline of 12pm on December 1, 2021.

##### **b) Update on Wisconsin Lakes Chapter 33 proposal.**

Chris Genthe drafted his proposed changes. He passed out copies to the commission for feedback. There was discussion. The commissioners will be reviewing the draft and will provide additional proposals to Chris Genthe as soon as possible. He will be forwarding it to the state after Wednesday, November 24, 2021.

##### **c) Update on obtaining proper cleaning and inspection of commercial equipment going in and out of the lake and on setting fees for use of the Gonring Drive Launch Facility by commercial equipment.**

Dave Baldus updated the commission. He has met with a local contractor and has been reviewing options for setting fees. Troy Zigel noted that the Town of West Bend will be involved as well as the BCLPRD and legal advice will be pursued. This item will be tabled until more information is available. There will most likely be a public meeting held and it will be posted as soon as available.

#### **5. New Business:**

##### **a) Tri-Lakes meeting**

Chris Genthe would like to address the plan for holding a Tri-Lakes meeting. He spoke with Mary Therese Breger and Little Cedar Lake is interested in participating. There was discussion. The meeting would be proposed to be held in the Town of West Bend meeting room. The commission would like to plan for a January 2022 meeting of the Tri-Lakes Commissions.

##### **b) Update on land leases and proposed renewal schedule**

Christina Fiasca has been planning out the year 2022 work to be reviewed. There are contracts that will be expiring in the next year, and she is beginning discussions with the appropriate persons involved. There was discussion. Troy Zigel brought up the farming habits of a property near where the Genthe Pond is located and would like it to be brought up with a new contract if necessary.

##### **c) Update on dam repair**

Denise Goergen from the Cedar Lakes Conservation Foundation updated the BCLPRD commission on the status of the dam. Mike Nast from the CLCF was the main contact for this project. She noted that Little Cedar Lake was involved in the process of the dam repairs as notification of the water being released to them was necessary. The communication scheduled was discussed, as there had not been one in the past. She shared documentation and that documentation will be shared along with photos of the repairs. The process began in 2020 with Inspection of the dam. The repairs needed to be completed within 36 months. The DNR was contacted in regards to the approval necessary for the work to begin. Approval from the DNR came in August of 2021, and the work was able to begin. The total cost of the project is approximately \$68,331. The CLCF is requesting that the BCLPRD assist with the cost of the repairs. They would like the BCLPRD to contribute \$10,000. They are also seeking funding from the Town of West Bend. There are no grants available for this project as it is privately

owned. Pamela Konrath suggested including a request to the County for contributions as well. The Town of Polk has also been contacted. Troy Zigel made a motion to approve contributing \$10,000 to the dam repairs. If additional monies are requested, the BCLPRD commission may include another request for approval of the additional monies. Dave Baldus seconded the motion. The motion was approved unanimously. The commission thanked Denise Goergen and the efforts the CLCF took in order to repair the dam.

**6. Set next meeting date and time.**

The commission decided that since there was usually NO meeting in November, that the December meeting may consist of several committee meetings rather than the full board. Drafted agendas will be posted as they become available.

**7. Adjourn**

Jeff Braun made a motion to adjourn. Troy Zigel seconded the motion. The meeting adjourned at 7:36 p.m.

Prepared and submitted by Julie Riley on behalf of Dave Baldus, Secretary.