

BIG CEDAR LAKE PROTECTION AND REHABILITATION DISTRICT MEETING

July 21, 2021 MINUTES

Commissioners: Roger E. Walsh, Chairperson; Christopher C. Genthe, Treasurer; David Claussen, Secretary; Dave Baldus, Christina Fiasca, Troy Zagel, and Pamela Konrath

PRESENT: Roger E. Walsh, Chris Genthe, David Claussen, Dave Baldus, Christina Fiasca, Troy Zagel and Pamela Konrath

ABSENT: none

Also present was Jeff Rollins, Operations Manager/Water Safety Patrol Chief

1. Pledge of Allegiance and Roll Call

Roger Walsh led Commissioners in the Pledge of Allegiance at 6:30 pm. Julie Riley called the roll. Those present and absent listed above.

2. Approval of the Minutes of the 6/16/21 meetings of the Commissioners

Dave Baldus made a motion to approve the minutes of the 6/16/21. Motion was seconded. Motion approved unanimously.

3. Approval of purchases, leases, contracts, work orders or repairs whose cost exceeds \$500 including:

- Approve the purchase of posts and cable for the launch area

Jeff Rollins explained. There was discussion. The suggestion of replacing the posts and cables with large boulders was discussed as a more long-term option, as it would be easier from a lawn care point of view. The commission feels that it is important to keep the cable and post idea near the drains and the CD3 machine. The posts are showing signs of deterioration and some will need replacing in the near future. Jeff Rollins will look into options and provide quotes for the replacements with large boulders. Roger Walsh suggested tabling this item, until the next meeting when more information is available relating to costs. Troy Zagel made a motion to table this item until the next meeting. Christina Fiasca seconded the motion. Motion approved unanimously.

4. Approval of Bills and Accounts

Review of register. Jeff Rollins explained entries. There was discussion. Chris Genthe made a motion to approve checks 9413-9426, 9429-9434, and e-checks 3244a-3292a, 3296a, and 3298a-3321a. David Claussen seconded the motion. Motion approved unanimously.

5. Approve a \$7,000 annual payment (or other payment amount) to Washington County to help defray the cost of supporting a Washington/Waukesha County AIS Coordinator position.

Roger Walsh explained. The DNR is changing how grants will be issued for next year. The commission feels that it is important to have a Washington County focused AIS coordinator, and is willing to contribute to supporting this position. There was discussion. Troy Zagel noted that the Town of West Bend and Pamela Konrath mentioned that the Little Cedar Lake Board of commissioners feels that it necessary to support this position as well. The contribution amount was discussed, but there are many entities that are interested in contributing. Troy Zagel, Pamela Konrath, and Dave Baldus will be moving

forward with communicating with the various entities and to determine whom will be contributing specific amounts toward this position. The board decided not to take any action at this time, until more information is brought forward relating to the other parties involved.

6. Review and approve Annual Meeting Agenda and Annual Meeting voting rules

Roger Walsh explained. The 2021 Annual Meeting Agenda, and Annual Meeting voting rules documents, were reviewed by the commission. There was discussion. Pamela Konrath suggested that constituents would like “poll watchers” for creating trust in the board, to be present as residents go through the voting process. She would also like written information relating to the individuals chosen to be workers and also counters, to ensure that they are not biased in any fashion. Dave Baldus made a motion to approve the Annual Meeting Agenda, with one amendment, for the Genthe Pond maintenance work to include “a cost not to exceed \$80,000”. David Claussen seconded the motion. Motion approved unanimously.

Annual Meeting voting rules were explained by Roger Walsh. He noted that the BCLPRD has had legal counsel in regards to the voting rules since 2018. There was discussion. The board realizes that the state does not have clear guidelines in regards to “protection districts”. Due to the printing deadlines for the newsletter, which will include the agenda and the voting rules, there may not be any changes made to the voting rules.

David Claussen made a motion to approve the voting rules as presented. Christina Fiasca seconded the motion. Motion approved unanimously.

7. Set wage rates for Annual meeting voter registration workers and vote counters

Julie Riley explained. There was discussion. The annual meeting voter registration workers were paid \$15/hr. for the 2020 Annual election. The vote counters were paid \$16/hr. The workers that return for their second year will have an increase to \$15.50 and the vote counters will have an increase to \$16.50/hr. Troy Zigel made a motion to approve the wage rates as presented. David Claussen seconded the motion. Motion approved unanimously.

8. Review and give preliminary approval to spending up to \$80,000 to clean out the “Genthe Pond” off West Lake Drive, south of Peninsula Drive

Troy Zigel updated the commission. There was discussion. Troy Zigel made a motion to give preliminary approval for the Genthe Pond maintenance and infrastructure “not to exceed \$80,000”. David Claussen amended the motion to include specs for each bid to ensure that the bids include that the same work would be done. Christina Fiasca seconded the motion as amended. Motion approved unanimously.

9. Review and give preliminary approval to the 2022 Budget

Chris Genthe reviewed the document. There was discussion. The garbage collection contract goes through May of 2022, but the budget allows for this. Dave Baldus asked for confirmation in regards to patrol wages in the summer vs. winter patrol wages in the winter. Jeff Rollins confirmed that the weekend differential that was approved in spring of 2021 did NOT include weekends for winter patrol. The reserve for building was also brought up. In 2020 funds have been set aside to begin growing the reserve account for a new roof for the district building in the future. David Claussen made a motion to give preliminary approval to the 2022 Budget. Christina Fiasca seconded the motion. Motion approved unanimously.

10. Discussion and action on obtaining proper cleaning and inspection of commercial equipment going in and out of the lake and on setting fees for use of the Goring Drive Launch Facility by commercial equipment.

Roger Walsh explained that there have been commercial operators that are not opposed to some type of fee involved with making sure that proper cleaning and inspection of their commercial vessels. He informed the commission that doing so may alleviate some of the costs involved with the AIS efforts that have been coordinated in this last year, including the CD3 boat cleaning machine costs. There was discussion. Troy Zagel suggested that he and Dave Baldus would like to lead the process of drafting a policy for the commercial equipment usage and fees that may be associated. Roger noted that there is a launch reserve account that funds may be applied to in order to maintain the current launch area with the usage.

11. Report on 2021 Spring and early Summer Water Safety Patrol and other Spring and early summer operations.

Jeff Rollins updated the commission on district operations. He noted that the season started with equipment failure, delayed maintenance schedules, etc. but many things have been maintained, replaced, or purchased to keep things running smoothly. The lighting for the lower shop has been installed and the company that installed them, added 2 additional units at no additional cost. The area near the CD3 machine has had grass planted, the lighting is installed, and the additional signage is in the process of being installed.

Weed Harvesting has been going well. The DNR has amended their harvesting plan to include problem areas on the North end of the lake. The Public Works Supervisor has worked with residents to accommodate and schedule the weed harvesting crew in focus areas, to ensure that complaints stay minimal. The main weed harvester has had to take a leave due to medical reasons, and is hoping to return sometime in August. The new harvester has been trained alongside the main harvester and is working out well. An additional harvester position may be necessary to look into for next summer.

Weed harvesting has collectively totaled 21 loads not including the month of July.

Patrol had an OWI early in the season. The 4th of July holiday went smoothly. The annual barge party on the lake saw no issues. The DNR has had presence on the lake, as well as the County. Patrol total hours have increased in respect to last year. For 2020, May patrol hours were 127 hours compared to 228 hours for May 2021. For June 2020 patrol hours were 196 compared to 198 hours for June 2021.

Citations for May 2020 were 9 total compared to May 2021 which had 16 citations. Citations for June 2021 were 18 total compared to June, 2021 with a total of 34 citations. Some of the citations are for compliance. Jeff Rollins explained. Dave Baldus noted that he called the office on the weekend with complaints about boaters speeding after the 6pm timeframe. He has not seen patrol and would like to request that patrol spend some time on the South end of the lake. Jeff Rollins explained the protocol that the patrol officers take in regards to what time they give a grace period near the 6pm hour. He explained that patrol is focused on safety as priority. This means that the peninsula narrows receive the most patrol time as it is a more dangerous area. There are many safety checks and compliance citations are issued as well. He also noted that there have been no fatalities or major incidences this summer so far.

12. Adjourn

Dave Claussen made a motion to adjourn. Christina Fiasca seconded the motion. The meeting adjourned at 8:07 p.m.

Prepared and submitted by Julie Riley on behalf of David Claussen, Secretary.