

**BIG CEDAR LAKE PROTECTION AND REHABILITATION DISTRICT MEETING
March 17, 2021 MINUTES**

Commissioners: Roger E. Walsh, Chairperson; Christopher C. Genthe, Treasurer; David Claussen, Secretary; Christina Fiasca, Dave Baldus, Pamela Konrath, Troy Zagel

PRESENT: Roger E. Walsh, Chris Genthe, Christina Fiasca, David Claussen, Dave Baldus, Troy Zagel, and Pamela Konrath joined via telephone. Water Safety Patrol Officer, Mark Riley, was present in the excused absence of Water Safety Patrol Chief and Operations Manager, Jeff Rollins. Julie Riley, Office Administrator was also present.

1. Pledge of Allegiance and Roll Call

Roger Walsh led Commissioners in the Pledge of Allegiance at 6:30 p.m. Julie Riley called the roll. All of the commissioners of the board attended.

2. Public Hearing on Ordinance 2021-2 relative to changing the reference in Ordinance 93- 1.05(4) Definitions, Water Traffic Lanes, from “150 feet” to “200 feet” from shore so as to read:

“(4) WATER TRAFFIC LANES. The water traffic lane is the surface of the lake that is beyond ~~150~~ 200 feet distant from and parallel to the shore or 100 feet distant from the projecting extremities of any pier, wharf or other structure built in or over the water, or the greater thereof, provided, however, that on any part of said lake where the distance between the opposite shores is such that the foregoing formula is impossible or impracticable in application, then the water traffic lane shall be as indicated by buoys placed for that specific purpose.”

The public hearing began at 6:31 p.m. Roger Walsh opened the public hearing to comments, questions, and concerns of those present. Those present including Susan Bellehuemer, Mary Beth Carr, Craig Magolin (sp?), Dan Mueller, Ken Reardon, Eilleen Baldus, Nicole Goning, Frank Carr, Erik Sharlein, and others, shared their concerns and comments in regards to the change in reference to the above ordinance. There was much discussion. The public hearing was closed to comments at approximately 7:15 p.m.

3. Approval of the minutes of the 2/2/21 meeting of the Commissioners

Pamela Konrath forwarded her requested additions/corrections to the commissioners and the BCLPRD office for revision. The commissioners were able to review the additions/ corrections prior to the meeting. There were no other requests for additions/corrections. Dave Baldus moved for the approval of the minutes of the 2/2/21 meeting of the Commissioners with the additions/corrections. Christina Fiasca seconded the motion. The approved minutes with additions/corrections will be posted to the BCLPRD website. Motion approved unanimously.

4. Approval of purchases, leases, contracts, work orders or repairs whose cost exceeds \$500, including:

- Discuss and approve cost of changing handicapped parking stall lines and traffic directional lines

Troy Zagel updated the commission on the status of the contractors, the timeline, and now that the weather has improved, he is able to gather quotes for the work. Dave Baldus is included in the coordination of these tasks.

- Discuss and approve entering into a contract with Lexipol to review and update the District’s law enforcement policies and to provide training for District employees on such new policies. Cost of this contract, which will be for one year, is approximately \$1,772.

Roger Walsh explained that Water Safety Patrol Chief, Jeff Rollins, had looked into using Lexipol in regards to updating policies for the District. Water Safety Patrol Officer, Mark Riley, explained that Lexipol is currently used by his primary employer, and that they are widely used by many agencies in the surrounding areas. It can be looked at similar to having “insurance” in regard to agency policies in certain matters. There was discussion. Roger Walsh explained that he will be looking into the district’s insurance policy in order to obtain information in regard to any savings that may be offered due to a contract with Lexipol. Troy Zagel made a motion to approve entering into a contract with Lexipol, for \$1,772 for one year, to review and update the District’s law enforcement policies and to provide training for District employees on such new policies. Chris Genthe seconded the motion. Motion approved unanimously.

- Discuss and approve purchase of 15 buoys at a cost of approximately \$2,385.

Roger Walsh explained that the Public Works crew brought to Jeff Rollins attention, that there were several buoys that were in need of replacement. The district also needs to purchase 3 buoys for a Slow No Wake area near the Cedar Lake Yacht Club. The DNR has grant monies available for navigational aides and Jeff Rollins will look into that for reimbursement. There was discussion. Troy Zagel made a motion to approve the purchase of 15 buoys at a cost of approximately \$2,385. Christina Fiasca seconded the motion. Motion approved unanimously.

- Discuss and approve purchase of 2 Helix 9 (GPS/depth finder) units to use on weed harvester at a cost of approximately \$1,002 each (1 is for Little Cedar Lake and they will reimburse us)

Roger Walsh explained that the Helix 9 units are for use by the weed harvester for better view of the structure under the water. The units had been requested in order to avoid costly repairs to the harvester due to damage caused by objects that are not visible using the “older” devices on the harvester. These are considered navigational aides and are also reimbursed by the DNR. Grants will be applied for, that should reimburse 50% of each unit. (one for Big Cedar, and one for Little Cedar) Troy Zagel made a motion to approve the purchase of 2 Helix 9 (GPS/depth finder) units to use on weed harvester at a cost of approximately \$1,002 each. Christina Fiasca seconded the motion. Motion approved unanimously.

5. Approval of Bills and Accounts

Chris Genthe reviewed the register. Jeff Rollins explained. Chris Genthe moved for the approval of checks 9349-9360, 9362-9367, and e-checks 3126a-3158a, and 3161a. Chris Genthe made a motion to approve above checks. Troy Zagel seconded the motion. Motion approved unanimously.

6. Status report on District's application for a \$11,671.88 DNR grant toward the purchase of a CD3 boat washing unit.

Dave Baldus updated the commission. He has been in contact with Mark Apfelbacher in regard to the delivery of the unit. Troy Zagel has been coordinating the work to be done to aide in the traffic markings that will be added to the Gonring Drive Launch area. Roger Walsh has contacted Mark Apfelbacher in order to make arrangements for payment of the unit and the outstanding invoice which includes storage fees. The grant application process was explained by Roger Walsh. Dave Baldus also added some basic usage information that he shared with the commission. Pamela Konrath also added that the state has made a change as far as how grants are issued for the future and she has shared that information with the commissioners. The delivery information and placement of the unit was also discussed. Jeff Rollins will be coordinating the pier installs and then the delivery of the CD3 machine will be arranged.

7. Status Report from Stormwater Control Committee, and discussion and action on retention ponds, including creating a Pond Maintenance Schedule

Troy Zagel gave the commission an update on the Pond Work. There was discussion. He noted that the spring thaw has happened in the best interest of everyone who lives around the lake. There has not been any extreme flooding noted this year so far. He will forward documentation to the BCLPRD office that will include the implementation of a Pond Maintenance Schedule. He also mentioned that the Genthe pond area will be requiring major maintenance and quotes will be maintained and then brought to the Annual Meeting for suggestion.

8. Report from the Survey Committee to review 2019 survey results and recommend to District Commissioners any action related to those results.

David Claussen informed the commission that there was nothing to report.

9. Discuss status of Clean Boats/Clean Waters coordination of efforts between the BCLPRD, Cedar Lake Yacht Club, Cedar Lake Hills Subdivision and the DNR.

Dave Baldus updated the commission of the status of the combined efforts. Samantha Lammers, AIS coordinator for the DNR was present. Dave Baldus has shared information including the CLYC Regatta schedule in order to coordinate boat inspection efforts at that location for the coming boating season. The BCLPRD also has available dates for training CBCW Boat Inspectors which will be in May and June. Pamela Konrath will also help coordinate efforts in the Cedar Lake Hills Subdivision to have coverage for boat inspections on days of heavy launching traffic in their marina. Samantha Lammers notified the board that she has also provided an online boat inspection option that will be available in addition to a training class that will be held at the BCLPRD. A signup tool document has been drafted, and will be shared with

interested individuals. Samantha Lammers also noted that the “grant process” for certain types of grants will have future changes that will affect the BCLPRD for the grants that may be applied for in 2022. The monies that the state has provided in the past, will include a smaller share that may be available to the local area lakes. Resident Rick Gale suggested that the commission keep in mind the state’s budget for the BCLPRD future grant requests as the availability of monies may be reduced.

10. Report on 2021 Winter Safety Patrol and other winter operations

Mark Riley provided an update to the Commission. Winter Patrol came to close on February 28, 2021. There were three citations issued. He noted that the DNR Warden and WCSO also had presence on the ice this winter. The Town of West Bend issued parking citations on Boettcher Drive. There was an utv that apparently went through the ice at the entrance of the channel from Big Cedar Lake to Gilberts Lake. Multiple agencies were present upon notice of the vehicle going through the ice. There were no injuries and the DNR gave the occupant ample time to remove the vehicle. It was removed the next day. Also, the BCLPRD UTV for winter use had mechanical issues, and the mechanic has performed the repair and the machine is ready for use.

17. Adjourn

David Claussen made a motion to adjourn. Dave Baldus seconded. The meeting adjourned at 8:03 p.m.

Prepared and submitted by Julie Riley on behalf of David Claussen, Secretary.