

**BIG CEDAR LAKE PROTECTION AND REHABILITATION DISTRICT MEETING  
October 21, 2020 MINUTES**

Commissioners: Roger E. Walsh, Chairperson; Christopher C. Genthe, Treasurer; David Claussen, Secretary; Christina Fiasca, Dave Baldus, Pamela Konrath, Troy Zagel

**PRESENT: Roger E. Walsh, Chris Genthe, David Claussen, Christina Fiasca, Pamela Konrath, and Troy Zagel.**

**ABSENT: Dave Baldus-excused  
Jeff Rollins- expected late arrival.**

**1. Pledge of Allegiance and Roll Call**

Roger Walsh led Commissioners in the Pledge of Allegiance at 6:30 p.m. Julie Riley called the roll. Those present and absent are listed above.

**2. Approval of the minutes of 9/16/20 meeting of the Commissioners.**

Troy Zagel made a motion to approve the minutes of the September 16, 2020 meeting of the Commissioners. David Claussen seconded the motion. The motion was approved unanimously.

**3. Approval of purchases, leases, contracts, work orders or repairs whose cost exceeds \$500, including:**

- Discuss and approve cost of changing parking stall lines and traffic directional lines
- Purchase of a Falcon Radar Gun primarily for Big Cedar Lake use.

There was discussion. Troy Zagel updated the Commissioners. He was not able to obtain additional quotes. The concrete work will be done prior to the end of the year. The status of the easement from the Town of West Bend was discussed.

There was discussion in regard to the Falcon Radar gun. A motion to approve the purchase of a Falcon Radar Gun was made by David Claussen. Christina Fiasca seconded the motion. Motion was approved unanimously.

**4. Approval of Bills and Accounts**

Chris Genthe reviewed the register. Julie Riley explained. Chris Genthe moved for the approval of checks 9303-9314, and echecks 3031a, 3035a-3076a. Troy Zagel seconded the motion. Motion approved unanimously. .

**5. Status Report from Stormwater Control Committee and discussion and action on retention ponds–Zagel**

Troy Zagel explained the status of the pond work being done around the lake. The work on the Gonring Drive pond is mostly completed. There was approximately 18 yards of material removed. Troy Zagel has been working with his contact on work to be done on the Genthe Pond, and has received permission to proceed. He will be obtaining bids, as there is more extensive

work and restoration around the pond following the work. The commission requested that bids be obtained. He will give the Commission an update at the December Monthly Meeting. There are other ponds around the lake that have been assessed, but do not require maintenance at this time.

**6. Report from the Survey Committee to review 2019 Survey Results and recommend to the District Commissioners any actions related to those results. Claussen**

David Claussen informed the Commission that there is no update to report. The Survey Committee will be holding another meeting, but there is nothing to report at this time.

**7. Discuss and approve proposed Standing Committees for Commissioners and duties of Officers and Commissioners**

David Claussen explained. Documentation was sent to the Commissioners prior to the meeting. He noted that the Standing Committees would only provide recommendations to the board. The committees would not be able to change policy or approve items. He would like the Committees to provide more hands on involvement of all of the Commissioners, thereby lightening the workload for Roger Walsh. There was discussion. David Claussen made a motion to approve the proposed Standing Committees for Commissioners and duties of Officers and Commissioners. Christina Fiasca seconded the motion. Motion was approved unanimously.

**8. Discuss status of easement from Town of West Bend regarding CD3 unit.**

There was discussion. Roger Walsh noted that the BCLPRD has been working with Town of West Bend in regards to the boundaries, etc. of the easement. There is a survey that is required. Roger Walsh noted that there is more than just one location on Gonring Drive that the Town of West Bend has been asked to grant an easement to the BCLPRD.

**9. Discuss status of Town of West Bend drain repair on Gonring Drive.**

There was discussion. Troy Zagel notified the Commissioners that the repairs are on the Town of West Bend schedule. The work may require a closure of the launch for a week. The Town decided to wait until the summer boating season was over, to limit inconvenience.

**10. Approve Resolution authorizing the District Chairman to sign and submit a grant application relating to the purchase of a CD3 waterless boat cleaning system, enter into a grant agreement with the DNR and submit reports and reimbursement requests related to the grant.**

There was discussion. Troy Zagel made a motion to approve the Resolution authorizing the District Chairman to sign and submit a grant application relating to the purchase of a CD3 waterless boat cleaning system, enter into a grant agreement with the DNR and submit reports and reimbursement requests related to the grant. David Claussen seconded the motion. Motion was approved unanimously.

**11. Approve Resolution authorizing the District Chairman to sign and submit a grant application and other related duties, including entering into a contract agreement with the DNR relating to participating in the DNR's Clean Boats Clean Waters program in 2021.**

There was discussion. David Claussen made a motion to approve the Resolution authorizing the District Chairman to sign and submit a grant application and other related duties, including entering into a contract agreement with the DNR relating to participating in the DNR's Clean Boats Clean Waters program in 2021. Christina Fiasca seconded the motion. Motion was approved unanimously.

**12. Report on District Operations in general, including**

- Final Report on 2020 Summer Safety Patrol operations and other 2020 Summer operations as well as preparation for fall and winter operations.

Jeff Rollins explained. Summer Patrol hours including administrative hours was 1,237 for 2020. In comparison, the season total for 2019 was 860. This was mostly due to additional officers training hours, nicer weather earlier, and also the need for patrol was greater due to increased activity on the lake. There were 81 citations written for 2020 vs. 69 citations from 2019.

The Gonring Drive piers are scheduled to come out in the next few weeks. All buoys are out of Big Cedar. The patrol boats, docks, harvesters, and barge, are all being winterized for storage. One of the harvesters is awaiting parts for repair. All of the equipment from Little Cedar and Silver Lakes has been put into storage.

**13. Adjourn**

David Claussen made a motion to adjourn. Chris Genthe seconded. The meeting adjourned at 7:08 p.m.

Prepared and submitted by Julie Riley on behalf of David Claussen, Secretary.