

2020 ANNUAL MEETING NOTICE, AGENDA AND NEWSLETTER

NOTICE IS HEREBY GIVEN that the 2020 Annual Meeting of the Big Cedar Lake Protection & Rehabilitation District will be held beginning at 2:00 p.m. on Wednesday, August 26, 2020 at the Town of West Bend former Recycling Center, 6355 County Trunk Z, West Bend, WI, just south of the Town Hall. This meeting will continue until the ballots are counted and the results announced, which could be at approximately 9:00 p.m. Ballots may be deposited up to 7:30 p.m., unless there are voters still in line waiting to deposit their ballots. Those still in line at 7:30 p.m. will be allowed to deposit their ballots in the locked box.

THE COMMISSIONERS WILL ATTEMPT TO MAKE THE MEETING SAFE FROM THE CARONAVIRUS PANDEMIC, INCLUDING UTILIZING SOCIAL DISTANCING PROCEDURES, PROVIDING HAND SANITIZERS, REQUESTING THAT PARTICIPANTS AT THIS MEETING WEAR FACE MASKS AND INCREASING THE TIME PERIOD TO FIVE AND ONE-HALF HOURS (I.E. FROM 2:00 P.M. TO 7:30 P.M.) FOR RESIDENT ELECTORS AND OWNERS OF PROPERTY IN THE DISTRICT TO DEPOSIT THEIR BALLOTS.

Ballots will be collected as soon as possible after 7:30 P.M., and when those still in line at 7:30 p.m., if any, have deposited their ballots. Written questions may be submitted at the meeting on matters involving District operations and responses will be provided on the District's website (www.bigcedarlakeprd.org). The Agenda for the Annual Meeting is on page 12 of this Newsletter and the proposed 2021 Budget and the 2018-2019 Balance Sheet are on 3 pages at the end of this Newsletter.

SPECIAL NOTICES

- **WATCH WHAT & WHEN YOU BURN:** If you live in the Town of West Bend and plan to burn brush or anything else in your yard, you must first contact the West Bend Fire Department (262-335-5054) and the Washington County Sheriff's Department (262-335-4378). You need to tell them the time and place of the proposed fire, as well as the nature of the materials to be burned. If you do not call and someone calls them about a fire, that is considered a false alarm and you may be charged an expensive fine. Avoid the potential false alarm charge; call the Fire Department and the Sheriff's Department BEFORE you burn.
If you live in the Town of Polk, you need a permit from the Town to burn brush or anything in your yard. The permit is good for 30 days and requires you to contact the Washington County Sheriff's Department before you burn.
- **LAKE PROPERTY OWNERS AND RENTERS ARE RESPONSIBLE TO PICK UP FLOATING WEEDS AT THEIR SHORELINE:** It has long been the practice on Big Cedar Lake that the lake property owners and their renters have the primary responsibility to pick up the floating weeds from the water at their shoreline and place them at the lake end of their piers. The District will continue this practice. On Mondays and Fridays, the District sends out a barge and employees to pick up the weeds from the piers. When and where there is an exceptional amount of floating weeds at the shoreline, the District also will send out a barge, a harvester with the cutter disengaged and employees to help the property owners and renters pick up the floating weeds.
- **REMEMBER TO HAVE A THROWABLE ON YOUR BOAT:** Although we may remember to have an appropriate Wearable Type Personal Floatation Device for each person in the boat, we often forget to have a Throwable device, i.e., a Type IV PFD – buoyant cushion or ring buoy on the boat, if the boat is 16 feet or longer. You could be fined if you do not have one. Please remember to have a Throwable on your boat.

NEWSLETTER

DISTRICT OPERATIONS:

- **DISTRICT WEB SITE:** Log on to www.bigcedarlakeprd.org and check out the web site. This form of communication with residents and property owners in the District and the general public allows quick access to information concerning the District's meetings, ordinances and activities. The District is also on Facebook as Cedar Lake PRD.
- **WATER SAFETY PATROL:** Thru July 2020 there were 572.25 hours of patrol on the lake. This compares to 582 thru July 2019, 660.75 thru July 2018, 609.0 thru July 2017 and 663.5 thru July 2016. Complete year totals were 793.5 in 2019, 1016.25 in 2018, 901.75 in 2017 and 948.5 in 2016. There were 62 citations issued thru July 2020, compared to 53 thru July 2019, 80 thru July 2018, 66 thru July 2017 and 52 thru July 2016. Complete year citation totals were 69 in 2019, 125 in 2018, 84 in 2017, 58 in 2016 and 88 in 2015. There were 0 written warnings issued thru July 2020, as compared to 12 thru July 2019, 3 thru July 2018, 13 thru July 201 and, 40 thru July 2016. Complete year written warnings totals were 13 in 2019, as compared to 4 in 2018, 14 in 2017 and 59 in 2016. To contact a Water Safety Patrol Officer, call 262-335-4378 (the Sheriff's Department will reach the Officer by radio) or 911 in emergencies.
- **WINTER SAFETY PATROL:** The Winter Safety Patrol season usually begins around January 1 and ends mid-March. During the 2020 season there were 0 hours of patrol in January, 28.5 hours in February and 3.5 hours in March for a total of 32 hours.. This compares to a total of 120 hours in 2019, 192.25 in 2018, 110.5 hours in 2017 and 105 hours in 2016. In 2020, there were 0 citation issued. This compares to 2 in 2019, 5 in 2018, 1 in 2017 and 1 in 2016. The "ice out" occurred on March 28, 2019. This compares to March 7, 2017, March 16, 2016 and April 5, 2015. To contact a Winter Safety Patrol Officer, call 262-335-4378 (the Sheriff's Department will reach the Officer by radio) or 911 in emergencies.
- **WEED HARVESTING:** Thru July 2020 the District removed 22.25 truckloads of weeds from the lake. This compares to 10 thru July 2019, 27 thru July 2018, 2 thru July 2017 and 5 thru July 2016. Complete year totals were 24 in 2019, 24 in 2018, 49 in 2017 and 39 in 2016. Weed pickup from piers of property owners usually starts in mid-June and goes thru mid-September. These weeds are picked up every Monday and Friday, and only weeds that are placed on the lake end of the pier without obstructions in the water will be picked up. The District employs several seasonal employees to pick up weeds from piers on Monday and Friday and to assist residents in picking up floater weeds from their shorelines. Residents are still expected to pick up floater weeds from their shorelines and place them at the lake end of their piers, but the District hopes that the residents' task will be eased a bit by t h e a s s i s t a n c e o f t h e s e e m p l o y e e .
- **GARBAGE COLLECTION:** The District contracts with Waste Management for garbage pickup. Garbage should be placed in plastic bags and stored in a container during the week. These plastic bags can be placed out separately or in the containers on pick-up days. Garbage is picked up every Friday; **however, when a Holiday falls on Monday thru Friday in that week, garbage is picked up on Saturday.** If you have a problem with garbage pickup, call Waste Management's Route Manager Alex Goines at 262-613-9114, tell him that you are in the Big Cedar Lake Protection & Rehabilitation District (Account Number 477-140820), and give him your address. If you cannot contact Alex, try Kent at 414-234-9519, Jenny at 262-250-8306 or Matt at 906-235-8302. If you continue to have a problem, contact the District office at 262-629-9322 Monday thru Friday from 8 a.m. to Noon.

NOTE: We still occasionally experience a problem with improper items being placed out for collection at residential households and in the District's dumpsters. On April 15, 2015, the District adopted Ordinance 2015-1 which prohibits the dumping of certain items in the District's dumpsters and provides a penalty of \$150 for the first offence and \$300 for subsequent offences. Although not covered in this Ordinance, residents should continue to refrain from placing the items listed in the Ordinance out for collection at residential households. Ordinance 2015-1 provides:

2015-1.1. No person shall put or place or caused to be put or placed in or around dumpsters placed by the Big Cedar Lake Protection & Rehabilitation District (BCLPRD) or any waste disposal company under contract with the BCLPRD at the north and south ends of Boettcher Dr., at the Big Cedar Lake Resort, on Oak Lodge Road and Merton Drive, at Cedar Lake Hills and at the boat launch at Gonring Drive any of the following items;

- | | | |
|---------------------------------|------------------|-----------------------------|
| recyclable waste | demolition waste | hazardous waste |
| industrial waste | yard waste | free liquids |
| any non-containerized waste | carpeting | fluorescent light bulbs |
| electronic devices | waste/motor oil | tree trunks or stumps, logs |
| automobile parts/tires vehicles | | |
| mattresses | large tools | furniture |
- Sinks, toilets, tubs, ovens, ranges and other bathroom or kitchen fixtures
 - Motors, pumps or appliances (such as washers, dryers, air conditioners, hot water tanks, refrigerators, stoves, microwave ovens, toasters, coffee makers, vacuum cleaners, etc.), lawn mowers, snow removal equipment
 - large amounts (over 50 pounds) of stone, concrete, rubble, earth or sod or smaller amounts that are not containerized
 - waste from containers, plastic bags, or bundles exceeding thirty-two (32) gallons in volume, five (5) feet in length, or fifty (50) pounds in weight
 - construction debris in excess of fifty (50) pounds or any smaller amounts that are not containerized
 - large or small auto parts (engine blocks, heads, fenders), automobile batteries or lead acid batteries
 - containers, bags or bundles containing a mix of both Residential Solid Waste and Recyclable Waste

Permitted items must be placed in the dumpsters.

2015-1.3. PENALTIES/CASH DEPOSITS. (A) The penalty/cash deposit for violations of Ordinance 2015-1 shall be \$150 for the first offense and \$300 for the second or subsequent offense during the same calendar year. The penalty/cash deposit may be paid at the District offices or by mail to the District at 4480 Gonring Dr., West Bend, WI 53095 within ten (10) calendar days of the date the violation occurred. The cancelled check will serve as the receipt.

(B) In the event a penalty/cash deposit has not been paid to the District under Section 2015-1.3A above within thirty (30) days of the date the violation occurred, the penalty/cash deposit is to be made with the Clerk of the Circuit Court for Washington County, Wisconsin, and said Clerk shall give a receipt for any penalty/cash deposit that is made in person, unless the penalty/cash deposit amount is mailed in and, in that case, the cancelled check will serve as the receipt. In addition to the penalty/cash deposit required in Section 2015-1.3A above that has not been paid to the District within thirty (30) days of the date the violation occurred, the penalty/cash deposit shall include a penalty assessment if required by Section 165.87, Wisconsin Statutes, a jail assessment if required by Section 302.46(1), Wisconsin Statutes, and any applicable fees and court costs prescribed by Wisconsin Statutes. We ask all residents to call the District office at 262-629-9322 if they notice

anyone putting out the above items for residential household pickup or depositing such items in the District's dumpsters.

- RECYCLING:** As of July 1, 2020, the Town of West Bend will provide recycling service to all Town of West Bend residents. Please use the carts provided by the Town. As in the past, the District does not provide for recycling services, so it will not be providing recycling services to District residents who live in the Town of Polk. However the District's garbage contract with Waste Management establishes the price that Waste Management will charge for private contract arrangements with individual residents for recycling service. Currently that price is \$4.00 per month and is good through May 31, 2022. Please call the District Office if Waste Management charges above \$4.00 per month. Call Waste Management's Route Manager Alex Goines at 262-613-9114 to discuss private contract arrangements. Tell him that you are in the Big Cedar Lake Protection & Rehabilitation District (Account Number 477-140820), and give him your address. If you cannot contact Alex, try Kent at 414-234-9519, Jenny at 262-250-8306 or Matt at 906-235-8302. Individual private contracts for recycling can also be entered into with other hauling companies. Town of Polk residents can take their recyclables to the Town of Polk Town Hall anytime during the year on Saturdays from 9 a.m. to 12 Noon, except holidays and inclement weather. (NOTE) Check the Town's website at www.tn.polk.wi.gov to view what recyclables are acceptable and unacceptable and for any changes in hours or days.
- WATER CLARITY & ALGAE:** As usual, early on in the year water clarity was quite good. However, as the year progresses, there may be occasions where a slight green cloud in the water occurs. The time, effort and money the District invests in trying to protect this lake does, however, continue to provide us, for the most part, with a very enjoyable, clean lake. A possible cause for some of the "greening" of our lake is that some area residents may be using lawn fertilizer that contains phosphorus. There is plenty of phosphorus in the soil around the lake and we do not need to add more. **Please continue to use phosphorus free fertilizer.** It is illegal for a retailer to display and sell fertilizer containing phosphorus, except in very limited situations.
- WATER QUALITY READINGS:** Water quality continued to be relatively good in 2019, based on readings taken by the United States Geological Survey (USGS). The following chart (Lillie and Mason's 1983 water quality indices) classifies a lake's water quality:

Water Quality Index	Total Phosphorus range [milligrams (mg)/Liter]	Chlorophyll "a" range [micrograms (ug)/Liter]	Water clarity range (Secchi depth, in feet)
Excellent	less than 0.001	less than 1.0	greater than 19.7
Very Good	.001-.009	1.0- 4.9	9.8-19.7
Good	.010-.029	5.0- 9.9	6.6- 9.7
Fair	.030-.049	10.0-14.9	4.9- 6.5
Poor	.050-.149	15.0-30.0	3.3- 4.8
Very Poor	greater than 0.149	greater than 30.0	less than 3.3

2019 READINGS

Readings in the North and South Basin of Big Cedar Lake in 2019 indicate the following:

<u>Total Phosphorus</u>	<u>North Basin</u>	<u>South Basin</u>
May 14	.010 mg/L	.010 mg/L
June 26	.014 mg/L	.035 mg/L (deep reading)
July 16	.014 mg/L	.011 mg/L
August 29	.012 mg/L	.009 mg/L
October 17	N/A	.012 mg/L

<u>Chlorophyll “a”</u>	<u>North Basin</u>	<u>South Basin</u>
May 14	.704 ug/L	.273 ug/L
June 26	2.79 ug/L	N/A
July 16	4.73 ug/L	2.73 ug/L
August 29	3.64 ug/L	3.39 ug/L
October 17	N/A	3.22 ug/L

<u>Secchi Depth (in feet)</u>	<u>North Basin</u>	<u>South Basin</u>
May 14	33.46	37.40
June 26	13.12	20.34
July 16	8.53	9.19
August 29	12.14	12.47
October 17	N/A	16.40

Trophic State Index (TSI)

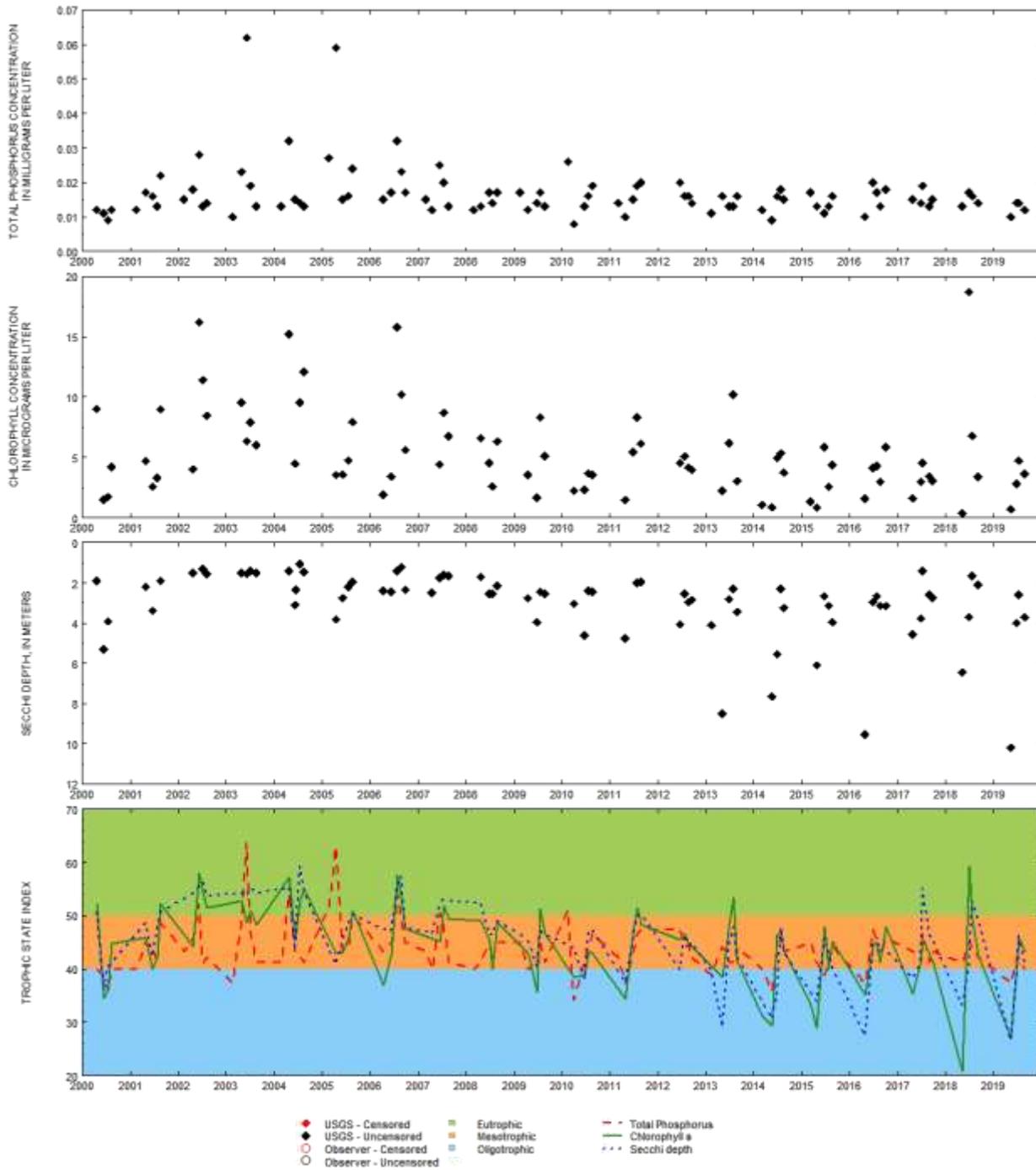
The Trophic State Index (TSI) classifies lakes as follows: Oligotrophic Lakes are typically clear, algal populations and phosphorus concentrations are low, and the deepest water is likely to contain oxygen throughout the year. Mesotrophic Lakes typically have a moderate supply of nutrients, experience moderate algal blooms, and have occasional oxygen depletions at lower depth. Eutrophic lakes are nutrient rich with relatively severe water-quality problems, such as frequent seasonal algal blooms, oxygen depletion in lower parts of the lakes and poor clarity. (When eutrophic conditions are very severe, the lake is considered hypereutrophic.)

2019 USGS measurements in Big Cedar Lake indicate that in the North Basin, 2019 Secchi Depths were lower than in 2018, phosphorus was a bit lower than 2018 and chlorophyll “a” concentrations were somewhat higher than in 2018. In the South Basin, 2019 Secchi Depths were lower than 2018, phosphorus about the same as 2018, and chlorophyll “a” concentrations were about the same as in 2018. 2019 measurements continued to show improvement in the water quality.

May and June 2020 USGS measurements indicate that in the North Basin phosphorus, chlorophyll “a” concentrations and Secchi Depths were similar to 2019. 2020 measurements in the South Basin indicate that phosphorus, chlorophyll “a” concentrations and Secchi Depths were similar to 2019, even though the earliest readings were taken at different times. Hopefully, measurements for the rest of 2020 will continue to show more improvement.

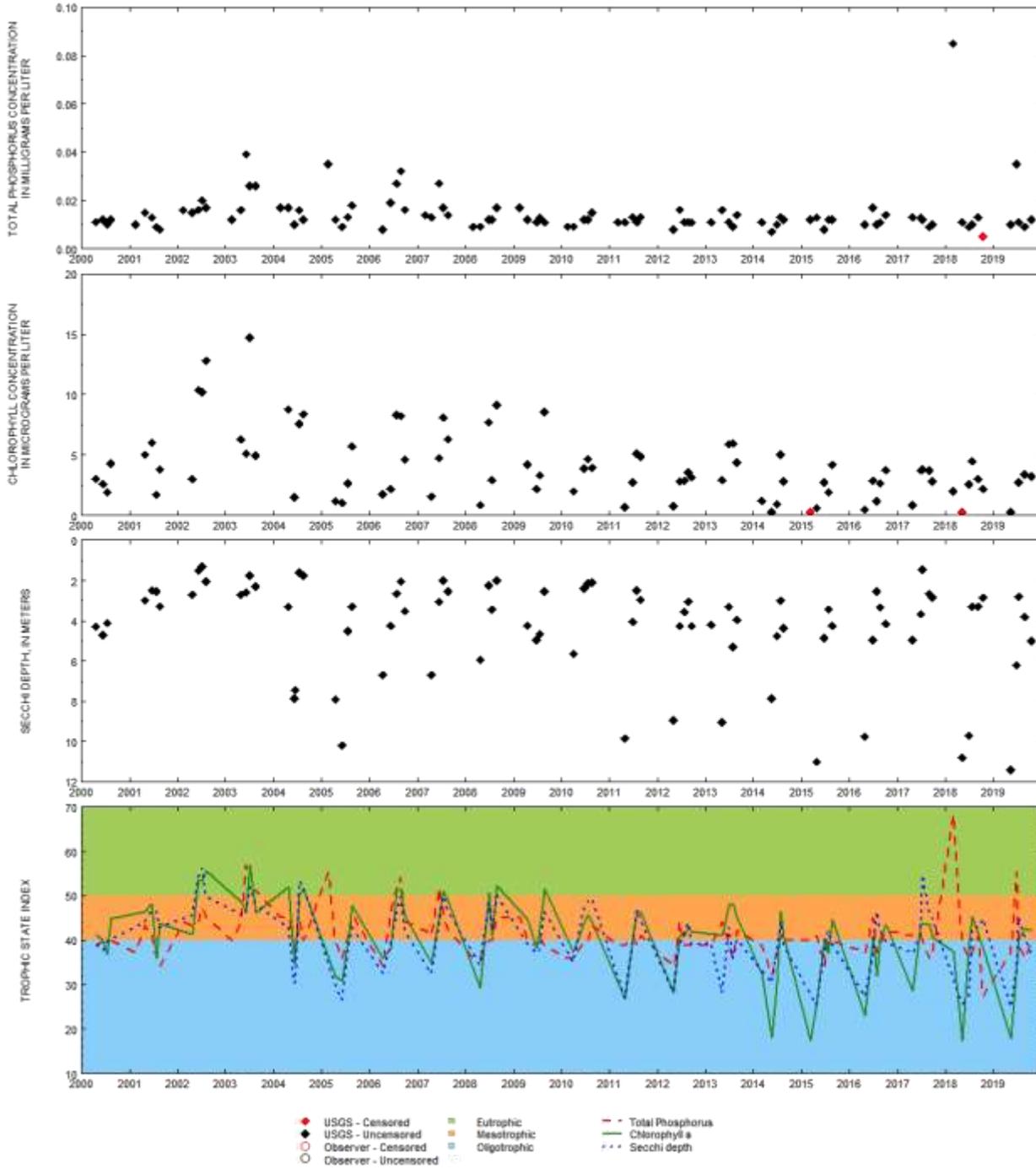
432409088151600 BIG CEDAR LAKE-NORTH SITE-NEAR WEST BEND, WI

Surface total phosphorus, chlorophyll a concentrations, Secchi depths, and TSI data



432224088154900 BIG CEDAR LAKE-SOUTH SITE-NEAR WEST BEND, WI

Surface total phosphorus, chlorophyll a concentrations, Secchi depths, and TSI data



2020 READINGS

Readings in the North and South Basin of Big Cedar Lake in June, 2019 indicate the following:

<u>Total Phosphorus</u>	<u>North Basin</u>	<u>South Basin</u>
June 2	.013 mg/L	.009 mg/L
June 25	.013 mg/L	.011 mg/L
<u>Chlorophyll "a"</u>	<u>North Basin</u>	<u>South Basin</u>
June 2	1.66 ug/L	.881 ug/L
June 25	3.29 ug/L	3.23 ug/L
<u>Secchi Depth (in feet)</u>	<u>North Basin</u>	
June 2	15.09	20.67
June 25	13.12	12.14332q

CHLORIDE AND SODIUM CONCENTRATIONS

USGS also measured chloride and sodium concentrations in Big Cedar Lake. Data listed for periods prior to 1997 was collected by the Wisconsin Department of Natural Resources.

Date	Chloride (mg/L)	Date	Sodium (mg/L)
9/20/73	12	9/20/73	10.4
10/30/85	26	10/30/85	12.0
5/6/97	36.8	5/6/97	17.0
4/18/05	45.1	4/18/05	20.2
4/13/06	46.5	4/13/06	21.3
4/19/07	48.3	4/19/07	20.9
4/24/08	50.3	4/24/08	23.4
4/16/09	50.9	4/16/09	23.3
4/5/10	52.3	4/5/10	23.1
4/29/11	51.0	4/29/11	23.5
5/2/12	52.2	5/2/12	24.2
5/9/13	53.6	5/9/13	25.8
5/21/14	56.0	5//21/14	25.0
4/28/15	56.8	4/28/15	26.3
4/26/16	57.9	4/26/17	28.1
4/27/17	59.4	4/27/17	28.2
5/8/18	59.3	5/8/18	28.7
5/14/19	58.8	5/14/19	26.6
6/2/20	56.9	6/2/20	N/A

Although the 6/2/20 Chloride reading is the lowest in the past 6 years and the 5/24/19 Sodium reading is the lowest in the past 5 years, the overall trend is not encouraging, More and more road salt is being put on roads near our lakes.

RESTORATION AND MAINTENANCE PROGRAM ON BCLPRD OWNED PROPERTY: The 2005 planting of tree seeds on a one acre parcel at the west end of the Fritsche Conservancy area at Hwys 144 and 33 is still growing strong. The Tamaracks that were planted in 2003 and 2006 around the ponds on the Fritsche Conservancy area and near the Bill Genthe Memorial off of West Lake Drive are also doing very well.

The farmland on the Fritsche Conservancy area has been leased to a farmer who began the process of organic farming of the property in 2013. This process does not utilize any chemical fertilizer treatments and takes at least three years before the farm area could be certified as organic. It was certified as organic in 2017. Organic farming will help preserve our lakes, especially Gilbert Lake.

There is plenty more maintenance to do on District lands and this will continue to be a District priority.

- **ELECTION OF TWO (2) COMMISSIONERS.** There are two (2) Commissioner openings this year for 3 year terms from August 2020 to August 2023. Current Commissioners Christopher Genthe and Christina Fiasca have indicated their intent to run as candidates for these openings. Nominations for these openings can be made before the meeting to Jeff Rollins, the District's Operations Manager, or to Julie Riley, the District's Office Secretary at the District's Offices at 4480 Gonring Dr., West Bend, WI and from the floor at the Annual Meeting in the time period from 2:30 p.m. to 3:00 p.m. .
NOMINATIONS FOR COMMISSIONERS WILL CLOSE AT 3:00 p.m. Anyone nominated from the floor will not have their name printed on the ballot, but there will be space on the ballot to write in their names. Ballots to elect Commissioners must be deposited in the Ballot Box by 7:30 p.m. or shortly thereafter if in line at 7:30 p.m.
- **WHO IS ELIGIBLE TO VOTE AT THE 2020 ANNUAL MEETING OF THE BCLPRD?** There are three main categories of people qualified s to vote at the BCLPRD 2020 Annual Meeting:
 - (1) **RESIDENT ELECTORS OF THE BCLPRD.** Elector is defined as a U.S. citizen age 18 or older who has resided in the BCLPRD for 28 consecutive days before the Annual Meeting. "Residence" "is the place where the person's habitation is fixed, without any present intent to move, and to which, when absent the person intends to return." (Note: Unpardoned felons and persons who lack mental capacity are disqualified from voting.) Please bring written evidence that you have resided in the BCLPRD for 28 days, such as Utility Bills or drivers licenses.
 - (2) **OWNERS OF REAL PROPERTY IN THE BCLPRD.** Even though owners of real property in the BCLPRD are not resident electors of the BCLPRD, they are qualified to vote provided they are U.S. citizens and at least 18 years of age. A person whose name appears as an owner of real property on the previous year's tax role is entitled to vote. Even though a person's name does not appear on the tax roll, U.S. citizens at least 18 years of age can vote if they actually hold title to real property within the BCLPRD. Some tax rolls list married couples as "John Doe and wife" or "John Doe et ex." If this is the case, please bring a copy of your deed that shows that you actually hold title to the property.
 - (3) **OFFICIAL REPRESENTATIVES, OFFICERS OR EMPLOYEES WHO ARE AUTHORIZED TO VOTE ON BEHALF OF A TRUST, FOUNDATION, CORPORATION, ASSOCIATION OR ORGANIZATION THAT OWNS REAL PROPERTY IN THE BCLPRD.** Such representatives, officers or employees must bring written evidence that indicates that they are the Official

Representative, Officer or Employee of such Organization and are authorized to vote on behalf of the organization..

- A. If a person or entity is an owner of property in the BCLPRD, he or she or it is entitled to cast one vote on each matter presented for a vote. A property owner is not entitled to also vote as a Resident Elector, or vice versa. A person or entity that owns multiple parcels of real property in the BCLPRD in the same name has a single vote. An individual could cast more than one vote only if that person is a named owner of property or a resident elector and also has been designated as the Official Representative, Officer or Employee of one or more entities owning real property in the BCLPRD

NOTE: IF A PERSON IS GOING TO CLAIM THAT THEY ARE ENTITLED TO MORE THAN 1 VOTE, WE SUGGEST THAT THAT PERSON OR REPRESENTATIVE COME TO THE BCLPRD OFEFICE AT 4480 GONRING DRIVE, WEST BEND, WI AND DISCUSS THAT CLAIM WITH THE CHAIRPERSON OF THE BCLPRD ON MONDAY, 8/24/20 BETWEEN 1:00 P.M. AND 5:00 P.M. PLEASE BRING SUPPORTING DOCUMENTS. THIS WILL SAVE CONSIDERABLE TIME AT THE ANNUAL MEETING.

- B. If a parcel of real property in the BCLPRD is owned by a trust or other organization, or multiple trusts or other organizations or by multiple individuals or by a combination of individuals and organizations, each individual or an organization's Official Representative who claims an ownership of the real property must physically appear at the Annual Meeting to obtain a ballot; one person cannot get all the ballots for that property.
- C. **A PERSON MUST BE PRESENT AT THE MEETING TO DEPOSIT A BALLOT.** ABSENTEE BALLOTS AND PROXIES ARE NOT PERMITTED PER WISCONSIN STATUTES, SECTION 33.30(2)(b).
- **2021 BUDGET & 2018-2019 BALANCE SHEET.** The proposed budget for 2021 and the District's Balance Sheet for years ending December 31, 2018 and December 31, 2019 are attached on the following pages. A hearing will be held at the Annual Meeting on the proposed 2021 budget during which the citizens in attendance may ask questions, make comments and propose additions, deletions or modifications. The proposed 2020 tax levy, which is to be collected in 2021, is \$285,073. This tax levy is \$17,021 less, or 5.6% lower, than the tax levy collected in 2020. Much of this lower tax levy is due to the District no longer being required to contribute to the Wisconsin Retirement System. Ballots to approve the 2021 Budget and tax levy must be deposited in the Ballot Box by 7:30 p.m. or shortly thereafter later if in line at 7:30 p.m.
 - **LOST & FOUND:** Please put your name and telephone number on your canoes, paddle boats, rafts, inflatable toys, etc. We have picked up several of these that have floated away, but do not know who the owners are.
 - **MINUTES OF THE 2019 ANNUAL MEETING OF THE DISTRICT:** Copies of the Minutes of the 2019 Annual Meeting of the District held on August 28, 2019 are available for inspection at the District Building, 4480 Gonring Drive., West Bend, WI between the hours of 8:00 a.m. and 12:00 Noon, Monday thru Friday.

WANTED: VOLUNTEERS TO BECOME WATERCRAFT INSPECTORS FOR THE CLEAN BOATS, CLEAN WATERS PROGRAM ON BIG CEDAR LAKE.

If you are interested in helping to prevent the spread of aquatic invasive species between lakes and are willing to spend volunteer time at a boat landing, including at Gonring Drive on Big Cedar Lake, you can become a Watercraft Inspector. You need to first attend a 2 hour course outlining the ecology of aquatic invasive species and methods of social interaction with boaters and anglers. Once trained, you will get a Clean Boats, Clean Waters T-Shirt to wear while inspecting and prizes to hand out to boaters. For more information, please contact Samantha Lammers, Washington County Aquatic Invasive Species Coordinator at samantha.lammers@co.washington.wi.us or (262) 335-4806.

WE LOOK FORWARD TO SEEING YOU AT THE ANNUAL MEETING ON WEDNESDAY AUGUST 26, 2020 BETWEEN 2:00 P.M. AND 9:00 P.M.

**YOUR BIG CEDAR LAKE PROTECTION & REHABILITATION DISTRICT COMMISSIONERS:
ROGER E. WALSH, CHAIRPERSON, CHRIS GENTHE, TREASURER, DAVID CLAUSSEN,
SECRETARY, DAVID BALDUS, CHRISTINA FIASCA, PAMELA KONRATH AND TROY ZAGEL**

BIG CEDAR LAKE PROTECTION & REHABILITATION DISTRICT

NOTICE IS HEREBY GIVEN that the 2020 Annual Meeting of the Big Cedar Lake Protection & Rehabilitation District will be held beginning at 2:00 p.m. on Wednesday, August 26, 2020 at the Town of West Bend former Recycling Center, 6355 County Trunk Z, West Bend, WI, just south of the Town Hall. This meeting will continue until after the ballots are counted and the results announced, which could be at approximately 9:00 p.m.

BCLPRD ANNUAL MEETING AGENDA (Times listed below are approximate)

- 1 2:00 p.m.: Call to order**, determine compliance with meeting notice requirements, roll call of commissioners, list voting eligibility regulations and obtain approval of the minutes of the last Annual Meeting, August 28, 2019.
- 2 2:15 p.m. Nominations for Commissioner openings.** (NOTE: There are two (2) Commissioner openings this year for 3 year terms from August 2020 to August 2023. Current Commissioners Christopher Genthe and Christina Fiasca have indicated their intent to run as candidates for these openings. Nominations for these openings can be made before the meeting to Jeff Rollins, the District's Operations Manager, or to Julie Riley, the Office Secretary, at the District's Offices at 4480 Gonring Dr., West Bend, WI and from the floor at the Annual Meeting in the time period from 2:15 p.m. to 3:00 p.m. **NOMINATIONS FOR COMMISSIONERS WILL CLOSE AT 3:00 p.m.** Anyone nominated from the floor will not have their name on the ballot, but there will be space on the ballot to write-in their names. Ballots to elect Commissioners must be deposited in the Ballot Box by 7:30 p.m. or shortly thereafter if in line at 7:30 p.m.
- 3 2:30 p.m. Approve Purchase and/or Lease of a CD3 Waterless Boat System.** The Commissioners believe that this new system will substantially eliminate introduction of future invasive species into Big Cedar Lake. The cost for this System is approximately \$45,000, which includes running electrical service to the location which will be on the south side of Gonring Drive,, creating a concrete pad at this location and moving the 3 handicapped parking stalls on the south side of Gonring Drive to the north side of Gonring Drive and create an asphalt or concrete base for the stalls. The District will be applying for a grant from the DNR to offset the costs of the CD3 unit and its installation. Funds for this project will be taken from the District's Conservancy Reserve Account and will not come from the tax levy to be collected in 2021. Ballots to approve the purchase and/or the lease of the CD3 Waterless Boat Cleaning System must be deposited in the Ballot Box by 7:30 p.m. or shortly thereafter if in line at 7:30 p.m.
- 4 2:45 p.m. Public Hearing on the 2021 Budget and the 2020 tax levy to be collected in 2021 and a Review of 2018 Audit.** Ballots to approve the 2021 Budget and the tax levy to be collected in 2021 must be deposited in the Ballot Box by 7:30 p.m. or shortly thereafter if in line at 7:30 p.m.
- 5 State of the lake and its watershed.** Water quality: multi-year water quality trend data from U.S. Geological Survey was described at length in the District's Annual Newsletter and will not be discussed here.
- 6 Questions concerning BCLPRD operations.** Electors and property owners who have questions about the operations of the BCLPRD, such as Water Safety Patrol, Winter Safety Patrol, Weed Harvesting and Waste and recycling collection should put them in writing that is legible and deposit them with the custodian handling the ballot boxes. Answers will be provided in a response on the District's website (www.bigcedarlakeprd.org) by October 31, 2020.

- 7 3:00 p.m. Ballots for Commissioner openings and 2021 Budget and Tax Levy can be deposited in the locked boxes by those in attendance at the meeting.** Then, those in attendance are free to stay at the meeting or leave the building and the meeting. After these ballots are deposited in the locked boxes, the Annual Meeting will stand informal (i.e. without discussion or action other than depositing ballots}. Ballots from others can be deposited as provided in Item 8 below.
- 8** To spread the number of people attending the meeting at any one time to help minimize the risk of COVID-19 transmission and to avoid the delays caused by the usual voting registration, we are suggesting that people whose last names begin with the letters in the groupings below come to the meeting to deposit their ballots for Commissioners, to approve the 2021 Budget and the Tax Levy to be collected in 2021 and to approve the purchase of a CD3 Waterless Boat Cleaning System as well as depositing questions you have concerning BCLPRD operations. NOTE: if you cannot attend the meeting during the time period you are scheduled below to deposit your ballots, you can come at any time between 3:00 p.m. and 7:30 p.m.
- | | |
|--|---|
| (a) 3:00 p.m. to 3:30 p.m.- A thru D | (b) 3:30 p.m.to 4:15 p.m. – Drive Thru* |
| (c) 4:15 p.m. to 4:45 p.m.- E thru H | (d) 4:45 p.m.to 5:15 p.m. – I thru L |
| (e) 5:15 p.m. to 6:00 p.m. – Drive Thru* | (f) 6:00 p.m.to 6:30 p.m. – M thru P |
| (g) 6:30 p.m. to 7:00 p.m. – Q thru U | (h) 7:00 p.m. to 7:30 p.m. – V thru Z |

*The “Drive Thru Process” will allow voters to drive their cars into the former recyclable building, register to vote, and receive and deposit their ballots in the locked boxes. The “Drive Thru” process is primarily for the elderly and the handicapped.

NOTE: IF A PERSON OR ENTITY IS GOING TO CLAIM THAT THEY ARE ENTITLED TO MORE THAN 1 VOTE, WE SUGGEST THAT THAT PERSON OR REPRESENTATIVE COME TO THE BCLPRD OFFICE AT 4480 GONRING DRIVE, WEST BEND, WI. AND DISCUSS THAT CLAIM WITH THE CHAIRPERSON OF THE BCLPRD ON MONDAY, 8/24/20 BETWEEN 1:00 P.M. AND 5:00 P.M. PLEASE BRING SUPPORTING DOCUMENTS. THIS WILL SAVE CONSIDERABLE TIME AT THE ANNUAL MEETING.

- 9 7:30 p.m. End of Voting and Collection and Counting of ballots, as well as the number of votes each candidate for Commissioner received, the total number of votes cast and the number of votes for and against approval of the 2021 Budget and the Tax Levy to be collected in 2021 and the purchase of a Waterless Boat Cleaning System.**

The depositing of ballots will end promptly at 7:30 p.m. unless there are voters still in line waiting to deposit their ballots. Those still in line at 7:30 p.m. will be allowed to deposit their ballots in the locked boxes. After all ballots are deposited, they will be collected and turned over to the counters.

After the ballots are collected and counted, the results will be read to those still in attendance at the meeting, including the total number of ballots cast and the number of votes each candidate received for the Commissioners election and including the total number of ballots cast and the number of votes for and against the 2021 budget, tax levy to be collected in 2021 and the purchase of the CD3 System.

10 Adjourn

August 4, 2020

/s/ David Claussen
David Claussen, Secretary

BIG CEDAR LAKE PROTECTION AND REHABILITATION DISTRICT

2021 BUDGET

	2019 Actual	2020 Budget	2020 Ytd to Date Actual	2020 Estimated Total	2021 Budget
Balance, January 1	\$114,241	\$49,011	\$128,705	\$128,705	\$90,154
RECEIPTS					
Tax Levy	\$295,685	\$302,094	\$220,342	\$302,094	\$285,073
Town of West Bend	\$221,438	\$225,180	\$162,949	\$225,180	\$210,717
Town of Polk	\$75,247	\$76,914	\$57,393	\$76,914	\$74,356
Other Receipts					
State Aid, Lake Patrol	\$39,420	\$38,000	\$32,762	\$38,000	\$38,000
Citations, Lake Patrol	\$2,627	\$2,000	\$205	\$2,000	\$2,000
Interest	\$2,656	\$1,000	\$1,217	\$2,000	\$1,000
Little Cedar/Silver Lakes Contract	\$36,039	\$33,000	\$0	\$33,000	\$33,000
Launch Fee & Launch Fee Citations	\$42,180	\$39,000	\$29,766	\$40,000	\$39,000
Miscellaneous	\$14,131	\$2,000	\$9,274	\$9,274	\$2,000
	\$137,053	\$115,000	\$73,224	\$124,274	\$115,000
TOTAL RECEIPTS	\$433,738	\$417,094	\$293,566	\$426,368	\$400,073
TOTAL CASH AVAILABLE	\$547,979	\$466,105	\$422,272	\$555,074	\$490,227
DISBURSEMENTS					
WATER QUAL & WATERSHED CONSERVATION					
Water Qual. Meas & Anal.	\$16,975	\$10,000	\$0	\$10,000	\$18,000
Water Stabilization/ Invasive Control	\$3,300	\$2,000	\$0	\$2,000	\$4,000
Reserve for Conservancy	\$25,000	\$20,000	\$0	\$20,000	\$15,000
	\$45,275	\$32,000	\$0	\$32,000	\$37,000
WATER SAFETY PATROL					
Wages	\$44,743	\$65,000	\$17,917	\$60,000	\$80,000
Payroll Taxes	\$3,331	\$4,973	\$1,371	\$4,590	\$6,120
Wisconsin Retirement	\$1,073	\$2,500	\$332	\$332	\$0
Office supplies and printing	\$1,762	\$2,000	\$1,188	\$2,000	\$2,000
Legal and Professional Services	\$4,091	\$2,000	\$0	\$2,000	\$3,000
Repairs and Maintenance	\$3,070	\$4,000	\$195	\$4,000	\$4,000
Equipment	\$143	\$1,000	\$447	\$1,000	\$1,000
Uniforms	\$944	\$1,500	\$300	\$1,500	\$1,500
Training	\$1,528	\$2,000	\$955	\$2,000	\$2,000
	\$60,755	\$84,973	\$22,705	\$77,422	\$99,620
WINTER SAFETY PATROL					
Wages	\$5,881	\$7,000	\$4,914	\$7,000	\$7,000
Payroll Taxes	\$450	\$536	\$376	\$536	\$536
Legal and Professional Services	\$0	\$300	\$0	\$300	\$300
Office	\$5	\$50	\$0	\$50	\$50
Repairs and maintenance	\$307	\$500	\$0	\$500	\$500
Equipment	\$79	\$500	\$66	\$500	\$500
Uniform/Clothing	\$75	\$300	\$0	\$300	\$300
	\$6,798	\$9,186	\$5,356	\$9,186	\$9,186
WEED CONTROL					
Wages	\$85,934	\$90,000	\$31,987	\$90,000	\$75,000
Payroll Taxes	\$6,482	\$6,885	\$2,447	\$6,885	\$5,738
Wisconsin Retirement	\$3,477	\$4,500	\$1,204	\$1,204	\$0
WDNR Weed Harvest Permit	\$300	\$300	\$0	\$300	\$300
Repairs and maintenance	\$5,182	\$6,000	\$2,337	\$6,000	\$6,000
Equipment	\$0	\$2,000	\$874	\$2,000	\$2,000
Weed Harvesting Equipment	\$0	\$0	\$0	\$0	\$0
Reserve for Weed Harvesting Equip.	\$25,000	\$20,000	\$0	\$20,000	\$25,000
Reserve for Equipment	\$20,000	\$20,000	\$0	\$20,000	\$20,000
	\$146,374	\$149,685	\$38,849	\$146,389	\$134,038
SANITATION					
Garbage contract	\$92,951	\$95,300	\$95,322	\$95,322	\$97,693
Related expenses	\$0	\$1,000	\$0	\$0	\$1,000
	\$92,951	\$96,300	\$95,322	\$95,322	\$98,693
BUILDING					
Utilities	\$5,824	\$6,000	\$2,712	\$6,000	\$6,000
Property Improvements / Repairs	\$493	\$3,000	\$4,330	\$4,330	\$4,000
Equipment	\$0	\$1,000	\$0	\$1,000	\$1,000
Reserve for Building	\$0	\$0	\$0	\$0	\$5,000
	\$6,318	\$10,000	\$7,042	\$11,330	\$16,000

	2019 Actual	2020 Budget	2020 1st 6 Mos. Actual	2020 Estimated Total	2021 Budget
COMMISSION EXPENSES					
Commissioner salaries	\$0	\$0	\$0	\$0	\$0
Secretary & Clerical Wages	\$3,829	\$6,600	\$2,997	\$6,500	\$9,500
Payroll Taxes	\$301	\$421	\$229	\$421	\$650
Printing, mailing & meetings	\$6,232	\$2,500	\$0	\$2,500	\$5,000
Insurance	\$16,871	\$19,840	\$0	\$19,840	\$19,840
Audit	\$1,000	\$9,000	\$5,320	\$9,000	\$9,000
Legal	\$9,488	\$1,000	\$374	\$10,000	\$5,000
Accounting	\$148	\$500	\$85	\$500	\$2,000
Office	\$3,751	\$4,000	\$984	\$4,000	\$1,000
Misc	\$450	\$1,000	\$1,310	\$1,310	\$1,000
Gas and Oil	\$6,094	\$10,500	\$-111	\$10,500	\$11,000
Contingencies	\$0	\$14,000	\$0	\$14,000	\$15,000
	\$47,413	\$68,261	\$11,691	\$77,671	\$79,660
BOAT LAUNCH EXPENSE					
Sanitation	\$3,040	\$3,000	\$1,220	\$5,000	\$3,000
Maintenance	\$0	\$200	\$0	\$200	\$200
Office	\$1,132	\$1,000	\$375	\$1,000	\$1,000
Sales Tax	\$2,052	\$2,500	\$0	\$2,500	\$2,500
Improvements & Repairs	\$1,765	\$2,000	\$10	\$2,000	\$2,000
Equipment	\$0	\$1,000	\$0	\$1,000	\$1,000
Reserve for Launch Facilities	\$8,000	\$8,000	\$0	\$8,000	\$8,000
	\$13,989	\$15,700	\$1,605	\$15,700	\$15,700
TOTAL DISBURSEMENTS	\$419,272	\$486,106	\$182,571	\$464,920	\$480,227
BALANCE	\$128,706	\$0	\$239,700	\$90,154	\$0

In 2020, \$6710 was taken from the Conservancy Reserve for the concrete pad and electrical for the CD3 waterless boat cleaning system

Total Indebtedness as of December 31, 2019 - \$0					
Total Indebtedness as of June 30, 2020 - \$0					
Status of Reserve Accounts	Balance 12/31/19	2019 Transfers In	2019 Transfers Out	Balance 12/31/19	2020 Transfers In
Conservancy	\$399,377	\$75,000	\$0	\$394,377	\$20,000
Equipment	\$58,149	\$20,000	\$0	\$78,149	\$20,000
Weed Harvesting Equipment	\$57,905	\$25,000	\$0	\$82,905	\$20,000
Launch	\$52,702	\$8,000	\$0	\$58,702	\$8,000
Status of Reserve Accounts	Est 2020 Transfers Out	Est Balance 12/31/20	2021 Transfers In	2021 Est Transfers Out	Est Balance 12/31/20
Conservancy	\$8,710	\$377,667	\$16,000	\$0	\$392,957
Equipment	\$0	\$88,149	\$20,000	\$0	\$118,149
Weed Harvesting Equipment	\$0	\$102,905	\$25,000	\$0	\$127,905
Launch	\$0	\$84,702	\$5,000	\$0	\$79,702

The Reserve Accounts listed above are nonlapsable funds established pursuant to Section 33.30(4)(d), Wis. Stats.

Copies of the Minutes of the 2019 Annual Meeting of the District are available for inspection at the District Building, 4480 Conring Dr., West Bend, WI between the hours of 8 a.m. and 12 Noon, Monday through Friday.

BCLPRD BALANCE SHEET (2018 AND 2019)

ASSETS	Dec. 31, 2018		Dec. 31, 2019	
Cash	\$85,113		\$38,308	
Conservancy Reserve Fund	\$339,377		\$364,377	
Equipment Reserve Fund	\$58,149		\$78,149	
Weed Harvest. Equip. Res. Fund	\$57,998		\$82,998	
Launch Facilities Reserve Fund	\$52,702		\$58,702	
Surplus initially applied to next year's budget	\$49,011		\$90,154	
SUBTOTAL	\$622,347		\$712,686	
REAL ESTATE				
Kletti 1	\$95,500		\$95,500	
Kletti 2	\$120,000		\$120,000	
Nehm	\$223,470		\$223,470	
Hembel Easement	\$45,000		\$45,000	
Fritsche Conservancy	\$288,236		\$288,236	
Gonring Drive Office	\$150,550		\$150,550	
Gonring Drive Pond	\$475,000		\$475,000	
SUBTOTAL	\$1,397,756		\$1,397,756	
Building/Equipment		DEPRECIATION		DEPRECIATION
Buildings	\$211,956	\$180,550	\$211,956	\$186,128
Net Less Depreciation		\$31,406		\$25,828
Land improvements, non-building	\$466,366	\$214,132	\$466,366	\$226,405
Net Less Depreciation		\$252,234		\$239,961
Boats	\$66,052	\$48,776	\$66,052	\$56,074
Net Less Depreciation		\$17,276		\$9,978
Weed Cutting Equipment	\$484,493	\$334,003	\$478,747	\$369,800
Net Less Depreciation		\$150,489		\$108,947
Trucks	\$80,535	\$22,079	\$47,794	\$22,287
Net Less Depreciation		\$60,232		\$27,274
Tractors	\$38,645	\$38,645	\$38,645	\$38,645
Net Less Depreciation		\$0		\$0
Office Equipment	\$16,926	\$15,796	\$17,176	\$16,285
Net Less Depreciation		\$1,130		\$890
Water Safety Equipment	\$46,153	\$45,932	\$46,553	\$46,153
Net Less Depreciation		\$222		\$400
Tools & Misc. Equipment	\$16,037	\$14,859	\$16,037	\$15,227
Net Less Depreciation		\$1,178		\$810
Building Equipment	\$119,037	\$115,604	\$119,037	\$116,311
Net Less Depreciation		\$3,433		\$2,726
Winter Patrol Equipment	\$33,767	\$33,767	\$33,767	\$33,767
Net Less Depreciation		\$0		\$0
SUBTOTAL		\$517,601		\$416,815
TOTAL ASSETS		\$2,537,704		\$2,527,257
LIABILITIES & NET WORTH				
Vouchers Payable	0		0	
Long Term Debt	0		0	
Prior Service Ret. Payments	0		0	
Total Liabilities	0		0	
Retained Earnings/Net Worth	\$2,537,704		\$2,527,257	
TOTAL LIABILITIES AND NET WORTH	\$2,537,704		\$2,527,257	